

# ALASKA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)	
APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.	
<b>1. APPLICANT INFORMATION</b> (See instruction 1.) a. TYPED OR PRINTED NAME (Last, First, Middle Initial) b. SEX   c. RACE d. DATE OF BIRTH e. SOCIAL SECURITY NUMBER f. OTHER IDENTIFICATION NO. (passport, ID card) <b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.) a. YEAR b. COUNTY, CITY, OR TOWNSHIP c. STATE d. VOTER REGISTRATION NO. (if known) <b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.) a. LAST DATE OF RESIDENCY b. NUMBER AND STREET (Do not use Post Office Box) c. CITY, TOWN OR VILLAGE d. STATE e. COUNTY OR PARISH f. ZIP CODE (9-digit, if known) <b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.) <b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See instructions.)	<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See instructions.) <b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.) <b>8. AFFIRMATION BY APPLICANT</b> X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See Instructions) a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent. b. a U.S. citizen temporarily residing outside the U.S. c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent. d. other U.S. citizen residing outside the U.S. e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement. f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated. g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S. h. The information on this form is true and complete. i. SIGNATURE OF APPLICANT j. DATE <b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b> (If required by state law) DATE SIGNED

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

## Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

**A.** Social Security number or Voter Number are not mandatory, but assist the election official in establishing your eligibility to vote.

**B.** If you are an overseas citizen, you must provide your passport or identity card number in Item 1.f.

**C.** Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.

**D.** Provide the complete street address of your voting residence. Your eligibility to vote and determination of your voting precinct depend on the physical location of your residence while you were in the state. A post office box, rural route number, general delivery, etc., are not sufficient. If there is no street address, give a specific identifying description, such as a highway name and milepost, trailer park and space number, subdivision name, etc., in Item 7. **IMPORTANT:** When registering by mail from outside the State of Alaska, **you must enclose proof of Alaska residency** (such as a copy of a current Alaska driver's license, leave and earnings statement or any other type of documentation showing Alaska residency) with the FPCA.

**E.** If you want your ballot sent by mail, print the complete address. Be sure to advise the Division of Elections in writing if

your mailing address changes from the time of the request for a ballot to the time of mailing the ballot. If you wish to vote by fax, please indicate so and write the number where you want an application faxed. (See instructions at I.B and II.B)

**F.** **You must write the name of your political party affiliation** (Example: Democrat, Republican, Republican Moderate, Alaskan Independence, Green or Libertarian) or write "undeclared" or "non-partisan". For the primary election, if you are a registered non-partisan or undeclared, you must indicate which party ballot you want to vote. If you are currently registered and want to change your political party affiliation, you must submit a completed FPCA which includes your new party preference to the local election official not later than 30 days prior to the election.

**G.** It is mandatory to give any former name under which you were registered in Alaska.

**H.** OPTIONAL

**I.** You must sign and date the FPCA. When signing, you are swearing or affirming that the information provided is true and correct.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Alaska and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You may use a single FPCA to register and request ballots for all elections in a calendar year by mail. Absentee by mail ballots are available at least 22 days before the election.

If requesting a ballot by fax, you must apply separately for each election, **using a different application form**. You may use the FPCA to request this special application. Fax voting should be used only if you miss the by-mail application deadline. Only primary and general elections allow voting by fax.

**If you are unregistered**, the Division of Elections must receive your FPCA request for registration and a ballot at least 30 days before the election. To register from outside the State, you must enclose proof of Alaska residence with the FPCA.

**If you are a registered** voter and submit a ballot request by mail, the Division of Elections must receive it not less than 7 days before the election.

**If you are a registered** voter you may submit a ballot request by fax beginning 15 days before a primary or general election. To vote absentee by fax, you must apply on a different application. The absentee by fax application must be requested directly from the Division of Elections and must be returned to them no later than 5 p.m. Alaska time on the day before the election.

### C. Casting Your Vote

**Ballot Return Deadline:** If returning by mail, the envelope must be postmarked **on or before election day** and returned by mail service equal to first class. Ballots mailed from outside the U.S. or from a military APO or FPO address must be received not later than **15 days**

**after the election**. Ballots mailed from other addresses must be received not later than **10 days after the election**.

If returning by fax, the ballot must be received **on or before 8 p.m. (Alaska time) on election day**.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instruction in Chapter 2, page 12.

### D. Notary/Witness Requirements

**FPCA:** No notary or witness required.

**Ballot:** The absentee ballot must be voted in the presence of a witness.

**Ballot Return Envelope:** If the ballot is returned by mail, the signature on the voter's certificate on the envelope must be witnessed, and signed and dated by the witness.

If the ballot is returned by fax, the voter must sign a statement waiving his right to a secret ballot and an oath as to his identity. The oath must be witnessed, and signed and dated by the witness.

A commissioned or non-commissioned officer, or other person qualified to administer oaths, can serve as a witness. When an authorized official is not available, two U.S. citizens 18 years or older may witness.

### E. Electronic Transmission of FPCAs and Ballots

- Alaska allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail. **See instructions for voting by fax in section B above.**
- Alaska allows you to receive the blank ballot by fax.
- Alaska allows you to return the voted ballot by fax.

Fax the FPCA and voted ballot to:

Absentee Staff  
Division of Elections  
(907) 465-3807

***Notify Your Local Election Official About Your Current Mailing Address***

Refer to Appendix C for specific instructions for sending election materials electronically. You may also use the FVAP fax service at one of the following numbers:

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

## F. Special Write-in Absentee Ballot

In addition to mailing a regular ballot, Alaska mails a special write-in absentee ballot 60 days before the election to any voter who has requested an absentee by-mail ballot and is living, working, or traveling outside the U.S. at the time of the election. You may request the state special write-in ballot at any time during the calendar year by mailing an FPCA. You may not use fax to request or receive this special ballot.

In Item 7 of the FPCA, place one of the state special write-in labels from Section III.E. If no labels are available, write in Item 7: “I expect to be living, working, or traveling outside the U.S. at the time of the election. I request a special write-in absentee ballot.”

Vote the ballot by writing in a party preference or the names of specific candidates.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Alaska and overseas electors. The term “overseas elector” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Alaska.

- Alaska residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas electors (for Federal office ballots only)

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Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## **III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.**

### **A. Bars to Registration and Voting**

Persons convicted of a felony involving moral turpitude may not register or vote unless civil rights have been restored. A copy of unconditional discharge papers must be included with the application.

### **B. Action on Registration Requests**

Notice of acceptance or denial is sent.

### **C. Action If Registration Is Denied**

Persons denied registration will be notified regarding the basis for denial and will be given the opportunity to reapply or otherwise correct the deficiency. Persons denied registration may contact the Division of Elections or consult a legal assistance officer or civilian counsel.

### **D. Where To Send It**

Mail the FPCA to:

Absentee Staff  
Division of Elections  
P.O. Box 110017  
Juneau, AK 99811-0017.

***“Duty, Responsibility, Country, Vote!”***

by Major Douglas S. Smellie, WPAFB, Ohio

